

Minutes of Kingston Parish Council Meeting held on
Monday 2nd July 2018 in The Barn, Kingston.

Present:-
Cllr Martin - Chairman
Cllr Osborn - Vice Chair
Cllr Pearson
Cllr Spencer
Cllr Wakefield
Cllr Stribbling
Cllr Mccord - Acting Clerk

There were seven members of the public present.

Kent County Councillor Michael Northey and Canterbury City Councillor Simon Cook were also in attendance.

Public Participation:

The Chairman welcomed everyone to the meeting and asked for any comments from the public. Discussion ensued for 15 minutes about planning application CA/18/01177 and concerns about increased traffic and parking. Questions for clarification were raised with the planning applicants.

Having thanked members of the public for their contributions the Chairman formally opened the Meeting at 7.45 pm.

701. Apologies and approval of Absence:

All Members being present there were no apologies.

702. Co-option of Member:

Having signed a formal Declaration of Acceptance of Office in the prescribed form it was **Resolved** that Mr Vince Stribbling be co-opted as a member under LGA 1972 s.83 (4). Cllr Stribbling was then presented with a copy of the councils Standing Orders; Financial Instructions; and Code of Conduct together with a list of policies and procedures.

703. Reports from County and City Council Members:

Kent County Councillor Michael Northey presented a verbal report on:

- KCC's efforts to overcome pothole problems throughout the county with specific reference to the Canterbury area.
- A reminder about The Big Conversation exercise.

- A listening exercise on Operation Stack.

City Councillor Simon Cook gave a verbal report including:

- An update on the RISE Programme
- An invitation to nominate a villager for the Lord Mayors Award.
- Attempts at remedial action on electricity supply problems in the village.
- Developments to control litter arising from commercial vehicles on and around the A2.

704. Declarations of Interest:

There was no declaration by members of any pecuniary or other significant interest in items on the Agenda.

705. Minutes of the Meeting held on 4th June 2018:

Members were asked to confirm accuracy of the minutes. Cllr Osborn commented that an item under AOB on The Big Conversation had not been included. With that inclusion it was **Resolved** that the minutes be accepted as a correct record and duly signed as such.

706. Matters Arising from Minutes:

- Item 7 - The water butt is now full.
- Item 9 - Work on cutting back vegetation in Marley Lane to be completed this year. PROW contacted regarding footpath clearance.
- Item 11 – A query was raised about the method of updating the Welcome Pack. It was **Resolved** that amendments would be included in the next print run.
- Item 13 - The Chairman updated Members on outline proposals to mark the end of WW1.

707. Planning Applications:

- a) **CA//18/00446** Land at 9 Whitelocks Close, Kingston, CT4 6JG.
Proposed semi-detached single story dwelling following demolition of garage. Having taken note of comments made during the public participation session, and written comments by the applicant, Members discussed the proposal in detail. The main points considered were:
- Access problems by heavy vehicles during construction.
 - Significant issue of increased traffic on completion.
 - Potential lack of 'off road' parking resulting in access problems by other residents.
- It was **Resolved** that no formal objections would be raised but Members sought assurances that the traffic issues would be taken into account.

708. Planning Decisions:

- a) **CA//18/00446 Whitelocks Barn.** Members were advised that the application had been removed from the City Council website because of the need for further surveying.

709. Finance:

- a) **Finance Statement.** An income and expenditure financial report for the April to July quarter had been previously circulated to Members. In summary:

- Start Balance £10,686.87
- Payments £4,042.55
- Income £10,250.63
- Un-presented cheques £333.26
- End Balance £16,651.69

It was **Resolved** that the report be accepted.

- b) **Schedule of Payments.**

A schedule of payments had been previously circulated to Members:

Payee	Description	Cheque No	Net	VAT	Total
Kingston Tree Care	Ground Work	00654	£100.00	0	100.00
Swale Search & Recovery Club	Donation	00655	£50.00	0	£50.00
V. McWilliams	Salary & Office Costs	00656	£208.00	0	£208.00
D Martin	Welcome Pack & Walks Pack	00657	£175.90	£31.80	£207.70
	Total		£533.90	£31.80	£565.70

Payments Received

HMRC	VAT reimbursed	22/06/2018	£209.85	0	£209.85
V.McWilliams	Account adjustment	29/06/2018	£247.00	0	£247.00
	Total		£465.85	0	£465.85

Invoices were open to inspection and it was **Resolved** that the schedule of payments be accepted. Cheques and counterfoils were signed by two Members and returned to the Clerk for processing.

710. Appointment of replacement Clerk / Responsible Finance Officer:

Having previously circulated a draft job description the Chairman reported on deliberations of the Working Party covering the overall and specific responsibilities for the role. It was **Resolved** that the job description was acceptable and Council should move on to advertising the post.

711. The Big Conversation:

Members discussed a briefing note on public transport in preparation for a public consultation meeting on 10th July. It was **Resolved** that Cllr Osborn attend to represent the Council.

712. Correspondence Received:

- The Big Conversation – KCC briefing note.
- Invitation by Canterbury City Council to planning training on 5th July.
- Highways England – Listening exercise on Operation Stack. Cllr Spencer gave feedback from consultation on 27th June, in particular the potential impact on the A2 arising from a new Thames Crossing.

713. Kingston Fete on 1st September:

The Chairman appraised Members of a request from the Parochial Church Council that the Parish Council run the tombola stall at the Fete. It was unanimously **Resolved** that Members would participate, perhaps using Facebook to seek contributions.

714. Matters for Further Discussion:

None.

715. Date of Next Meeting:

Monday 3rd September 2018 commencing at 7.30 pm in The Barn, Kingston.

The meeting closed at 9.15 pm

Signed

Dated