

Minutes of Kingston Parish Council Annual Meeting held on Monday 13th May 2019 in The Barn, Kingston

Present:- Cllr Martin (Chairman)
Cllr McWilliams
Cllr Pearson
Cllr Reeves
Cllr Spencer
Cllr Stribbling
Anne Griffiths (Clerk)

The meeting was opened at 19.30 and the Chair welcomed everyone. Cty Cllr Mike Sole was also in attendance. There were four members of the public present.

1. Election of Chair and Vice-Chair

Cllr Martin was elected as Chair and Cllr Pearson as Vice-Chair.

2. Acceptance of Office by Councillors

Forms for Acceptance of Offices were distributed, and after declaring their Acceptance of Office, were duly signed

3. Chairman's Acceptance of Office

The newly elected Chair declared her Acceptance of office and signed the form.

4. Apologies and Approval of absences

Apologies were received from Cty Cllr Michael Northey due to pressure of meetings following the election and from Cllr Chatley who is abroad.

5. Reports from County and City Council Members

Cty Cllr Northey sent the following update on roads and highways. KCC has had £33.48million invested for Brexit, of which £10 million has been used or will be on pothole and footpath repair and £15 million on carriageway renewal with low noise surfacing. Over 5000 gullies have been repaired together with all sorts of work on clearing lagoons and soakaways, hard-cutting of vegetation and recovery of verges. Plus a lot of work has been done to re-surface Manston Airport with an excellent new surface to take vehicle demand, as and if needed.

City Cllr Sole paid recognition for the work of his predecessor, Simon Cook, within the Nailbourne Ward and provided a brief update on the re-organisation of City Councillors as a consequence of the election.

6. Declarations of Interest

Forms were distributed to Councillors for their Declarations of Interest to be returned to the Monitoring Officer. There were no declarations of interest regarding items on the Agenda

7. Public Forum

There were no questions from members of the public.

8. Minutes of the Previous Meeting

Minutes of the Ordinary Meeting held on 1st April 2019 were agreed to be a true reflection of all that was discussed. Proposed by Cllr Pearson and seconded by Cllr Stribbling it was therefore Resolved to accept these as a true record and they were duly signed.

9. Matters Arising

There were no matters arising

10. Planning Applications

There were no new applications to report since the last meeting.

11. Planning Decisions

CA/19/00095/FUL Proposed use of out building as ancillary accommodation, with replacement roof and solar panels on the south-facing roof slope. Mulberry House, Marley Lane, Kingston CT4 6JJ GRANTED

12. Finance

a) Review of the effectiveness of the system of Internal Control

The Council considered and approved the Statement of Internal Control for the year ending 31 March 2019. The Chair and Clerk signed the Statement on behalf of the Council.

b) Certificate of Exemption

The Council considered itself "exempt from the limited assurance review. The Chair/Acting RFO signed and dated the Certificate on behalf of the Council.

c) Annual Governance Statement for 2018-19

The Council considered and approved the Annual Governance Statement for 2018-19. The Chair/ Acting Clerk signed and dated the Statement on behalf of the Council.

d) Accounting Statements for 2018-19

The Council considered and approved the Accounting Statements and supporting documents as provided by the Acting RFO who had prior to the meeting signed and dated Section 2 of the AGAR for 2018-19. The Chair signed and dated the Accounting Statement on behalf of the Council.

e) Payments and Receipts

A schedule of receipts and payments was circulated in advance of the meeting. Three cheques were signed (673, 674, 675) in respect of Framing the Kingston Roll of Honour (Rural Opportunities grant), internal audit of accounts, and payroll fees.

13. Revised Standing Orders

Councillors were advised that the amendments to Revised Standing Orders discussed at the meeting on 1st April have now been actioned. To allow new Councillors time to view the document it will be available online, prior to formal adoption in June. Councillors do not need to print out the document at this stage.

14. Annual Village Meeting 22nd May 2019

Arrangements for the Annual Village Meeting in terms of setting-up The Barn, collation of relevant reports, arrangements for refreshments and speakers were confirmed.

15. KPC Trustee Appointment on Kingston Village Hall Trust

Cllr Stribbling expressed interest in taking up this appointment, but would welcome a briefing on what this would entail.

16. Matters for Further Discussion

Cllr Martin gave a brief resume of some of the issues which will need to be discussed by the new Council. As part of the process, views on these topics will be sought via a Village Survey to be launched in late summer.

The meeting closed at 21.17.

17. Date of next meeting: Kingston Parish Council Meeting 3rd June 2019