

# KINGSTON PARISH COUNCIL

## Minutes of the Ordinary Meeting of the Council via Zoom

Monday 12<sup>th</sup> April 2021 at 7.00 pm.

### Present:

- Cllr Martin (Chair)
- Cllr Chatley (Minutes – proposed by Cllr Pearson; seconded by Cllr Spencer)
- Cllr Spencer
- Cllr Stribbling
- Cllr Pearson
- Cllr McWilliams
- Cllr Reeves
- County Cllr Michael Northey (left meeting at 7:24 to attend another meeting)
- Chris Howard (Clerk)

2 Kingston residents

Before the meeting started Cllr Martin invited everyone to observe 1 minute's silence in memory of Prince Phillip. Cllr Martin then introduced Chris Howard to those councillors who had not met him. Chris was just observing this evening.

1. **Apologies and approval of absences:** City Cllr Sole (Purdah) and Chloe McCleish (PCSO) sent apologies.
2. **Reports from County and City Council members:** A report from City Cllr Sole was circulated in advance of the meeting giving a general update, no one had any comments. County Councillor Northey reported that KCC Highways have a 'Vision zero' project to eliminate all road deaths by 2050 or sooner. Part of the plan is to make roads more forgiving in an accident. He reminded all that the KCC website has the latest county Covid figures and that 'Kent Together' has a phone number available for people in need.
3. **Declarations of interest:** None
4. **Public Forum:** None
5. **Minutes of previous meeting:** 1<sup>st</sup> March 2021  
These were approved as correct (proposed by Cllr Pearson; seconded by Cllr Stribbling)
6. **Matters arising (if not on the agenda):**  
Broadband update - Cllr Chatley said that the 4 properties in Westwood are now going to be incorporated into the Kingston main plan. We are awaiting the final costing. Cllr Chatley did chase Openreach up last week but has had no response.

**AP 010321 Cllr Martin to circulate Clerks applicant's paperwork after the closing date. –**  
Paperwork circulated - **Completed**

**AP 020321 Cllr Spencer to email the village society re Village Design Statement.** – Email sent - **Completed**

**7. Planning Applications:**

No new applications received to date.

**8. Planning Decisions:**

**CA/20/02069:** Kings yard storage shed had been agreed despite numerous objections. Cllr Stribbling asked if we could find out the rationale behind agreeing it. Cllr Spencer said that information could be found on the Canterbury Planning website.

**9. Finance**

Various documents had been distributed, Statement of Internal Control, Income received, Cash-book Expenditure & End of Year Statement albeit some may have one or two more entries after the bank statement has been received. Cllr Chatley commented that the date in section 5 of the Statement of Internal Controls needed to be changed to the correct financial year, Cllr Martin duly noted that. All Documents accepted by councillors – proposed by Cllr McWilliams and seconded by Cllr Reeves.

It was confirmed that Joy Rule will undertake the role as Internal Auditor.

CCF money for this year (£2162 for KVHT & £280 for bus shelters) had been received.

It was agreed to ask Trevor Oku to carry on with strimming the path on the embankment but Cllr Pearson asked if he could keep close to and around the path and not go too far from it.

Resident Ally Matthews had commented earlier that the area opposite their house by Greenacre needed some shingle being re-applied. It was agreed that Ally & John Matthews purchase the shingle and submit the bill to Cllr Martin for reimbursement.

**10. Date of Annual council Meeting in May:** Re-arrangement of date.

There is a 7<sup>th</sup> of May deadline that the Government set last year whereby Zoom Council meetings would no longer be allowed. Face to Face meetings are still not allowed at that time so the May meeting will be brought forward to the 5<sup>th</sup> of May via Zoom.

**11. Clerk Appointment:**

Chris Howard has been appointed as Clerk and RFO.

**12. Highways and Footpaths: Proposed Cycle route from Canterbury to Barham:**

Cllr Martin read out an email she had received asking if the council would contribute to works to level part of CB 274 between Bishopsbourne and Kingston. A discussion followed:

Cllr Spencer said she would like to know what we are being asked to support:

- 1) A proposal to return the Bridleway to its correct state (i.e. in terms of width) and to fill the rutted areas etc.

or

- 2) a proposal for an official, signed (and advertised) cycle route (that possibly has different surface requirements)

She felt the Council needed clarity on this point. Restoring a Bridleway to its correct Requirements (including a width of 3 metres) seems entirely different to the creation of an 'official' cycle path.

If it is (1), this is what we have been trying to achieve for some time now (both Cllr Pearson and I have email correspondence with PROW). Should PROW be asked for an update and

why are they not taking responsibility for ensuring landowners do not encroach onto this Bridleway. Surely it would be best for the Council to exert pressure on PROW and seek to have the Bridleway restored.

If it is (2), is any sort of planning permission required especially to change the surface – which is an option mentioned in one of the papers circulated previously? Is a formal consultation needed.

Cllr Stribbling said that he could not support something he didn't fully understand and he needed to know exactly what they were planning on doing and what they are trying to achieve.

Cllr Pearson asked for a definitive answer on what the groups name is or who the lead individuals name is. She also commented that a bridleway should be 3m wide.

It was suggested that Cllr Martin write to Dr Coltart and PROW to seek further clarification.

Councillors were also unsure if contributions to this type of project are allowed. Cllr Chatley said he would investigate.

**AP 010421 Cllr Martin to write to Dr Coltart and PROW with regards to the works proposed to CB 274 to ascertain exactly what is their objective.**

**AP 020421 Cllr Chatley to investigate legalities of donating monies to individual projects.**

**13. Matters for further discussion.**

Air ambulance donation.

**Date of the Next Meeting: Wednesday 5<sup>th</sup> May 2021**

The meeting closed at 20.07

**List of April Action points**

**AP 010421 Cllr Martin to write to Dr Coltart and PROW with regards to the works proposed to CB 274 to ascertain exactly what is their objective.**

**AP 020421 Cllr Chatley to investigate legalities of donating monies to individual projects.**