



KINGTON PARISH COUNCIL

Minutes of the Meeting of the Council

Monday 4th November 2024 at 19:30

Present: Cllr Paul Chatley (Chair); Cllr Davina Martin (Vice-Chair); Cllr Val McWilliams; Cllr Laura Spencer; Cllr Steve Reeves, Cllr Richard Story; 6 Members of the Public; Stephanie Woods (Clerk)

1. Chairman opening remarks, apologies and approval of absences:

Cllr Chatley welcomed everyone present and thanked them for attending the meeting. Apologies for absence were received from Cllr Cook.

2. Minutes of previous meetings:

The minutes of the Ordinary Parish Council Meeting held on Wednesday 7th October 2024 were approved as a true record, proposed by Cllr Reeves, seconded by Cllr Story, and signed by the Chairman as a true record.

3. Declarations of interest

None were received.

4. Public Forum:

- Jesse Hill condition was raised again as now a resident has slipped twice. It was requested that the PC assist with getting Kent Highways to resurface. It was suggested that this could be combined with The Rowlings finger posts and poor condition of Marley Lane. Clerk to contact KCC Highways to see if there can be a joint inspection/site meeting with PC, KCC and residents. Clerk to also include Cllr Sole.
- PROW/CC/C446 - Claimed Public Footpath CB542 to Public Bridleway CB230 – Kent PROW Item 10h on the agenda was raised and discussed in this item. Resident applied in 2020 to register as PROW to join with Bridleway to Barham. Inspector has been appointed and met with resident. BPC have already issued a letter to support it becoming a PROW. No letter from KPC as landowners supporting. All agreed to send letter of support to KCC PROW. Clerk to circulate to councillors before sending. Cllr Chatley to speak to KCC PROW and clarify site meeting still needed.

5. Reports from Kent Police, County and City Council members: Cllr Soles monthly report has been circulated and is on our website and Facebook.

6. Matters arising: (if not already on the agenda)

Cllr Chatley updated the group that the tree opposite the bus shelter on Bonny Bush Hill has now been removed by the landowner.

7. Finance:

- a. Payments and Receipts: Bank Balance is £25,145.59 as of 30th October 2024 (Including grants and reserves) £23,813.47 in the savings account and £1,332.12 in current account of which £11,000 is reserves

Credits:

Canterbury City Council – CFF Funding - £300.00

Payments:

Stephanie Woods – Clerk Salary (October)

Stephanie Woods – NALC Pay Agreement 2024/25 Backdated Pay (Apr-Oct)

Envisage – Grounds Maintenance (Sep) inc Embankment Strimming – Inv 1795 - £150.00

KVHT – Hall Hire 2023 - £63.10
KVHT – Hall Hire 2024 - £66.26
Cllr Story – Reimbursement for printing - £22.50
KPCC – Lighting 2023/24- £145

Cllr Chatley informed the meeting that the PC had to move £2000 from savings account to current account due to low funds in current account. It was agreed during the meeting to transfer another £2,000 this month.

The above payments were proposed by Cllr McWilliams and seconded by Cllr Reeves. ALL AGREED.

- b. Six Month Finance Review/Precept: Cllr Chatley proposed to freeze the precept for 2025/26 at £11,000 which was seconded by Cllr Spencer. ALL AGREED.

8. Planning

a. New applications:

- CA/24/01862 - 4 Nailbourne Close, Kingston - Replacement garage roof to front together with roof lantern to rear of dwelling. Support with no further comments.

9. Miscellaneous Parish Council Matters:

- a) Emergency Plan: Cllr Chatley looked at KALC information which was not specific for PC. This item will be ongoing.
- b) KPC 06 - Asset Register and Risk Assessment (Amendments): AGREE. Approved by all.

10. Highways, Footpaths and Trees:

- a. Highways – including Marley Lane and Salt Bin: UPDATE. KCC Highways have offered delivery of one ton salt bag/s and it was agreed to ask for one to be stored at the end of Marley Lane by corner of Turks Hill. The Kingston sign at bottom of Bonny Bush Hill has been struck and is leaning and the bend arrows are also missing. Clerk to report to KCC Highways.
- b. Embankment – Woodland Management Plan & Volunteer Group: UPDATE. No update from existing companies who submitted quotations. Cllr Spencer has been given another contact from KCC for the WMP so Clerk to send existing draft WMP and get a quotation from them also.
- c. Tree work quotations: Nailbourne Close, Bonny Bush Hill and CB275: AGREE. Two quotations were received. Cllr Reeves proposed that the works be awarded to Hart Lee Tree Surgery which was seconded by Cllr Story. ALL AGREED.
- d. Bushes – Black Robin PH: UPDATE. There has been no reply from Brewery or Black Robin pub.
- e. Little Shrubbery Maintenance: AGREE. Envisage has provided a quote to undertake the maintenance works. It was proposed by Cllr Reeves that the PC go ahead with the quotation in January 2025 which was seconded by Cllr Story. ALL AGREED.
- f. Bus stop refurbishment (Black Robin): AGREE. Cllr Reeves proposed that the PC go ahead with the joint quotation received from D. Kelleher and C. Rule which was seconded by Cllr Spencer. Clerk to book for the works with them for Summer 2025.
- g. Footpaths within Kingston Parish: UPDATE. Faggs alley has been reported to Kent PROW as the banks wearing away. Cllr Reeves to get quotations for plant/shrubs to plant to try and stabilise the bank. CB269 locked gate and blocked access has been reported to Kent PROW and they have asked for specific location which the Clerk will supply to them. Cllr McWilliams and Cllr Reeves have surveyed some of the PROW in Kingston and will finish the remaining by next meeting.
- h. PROW/CC/C446 – Claimed Public Footpath CB542 to Public Bridleway CB230. Discussed in item 4 above.

11. Matters for future discussion: Speaker for village meeting.

12. Date of next meeting: 2nd December 2024 at 7.30pm in The Barn, Kingston

There being no further business, the meeting was closed to the public at 20:57.

Signed (Chairman)

Date

Please note these Minutes remain as draft Minutes until they are approved by the Parish Council at their next Parish Council meeting on 2nd December 2024.

Future meeting dates:

06/01/2025, 03/02/2025, 03/03/2025, 07/04/2025, 12/05/2025 (Annual Parish Meeting), 21/05/2025 (Annual Village Meeting), 02/06/2025, 07/07/2025, 01/09/2025, 06/10/2025, 03/11/2025 and 01/12/2025