



KINGSTON PARISH COUNCIL

Minutes of the Meeting of the Council

Held on 3rd November 2025

Present: Cllr Paul Chatley (Chair); Cllr Davina Martin (vice-Chair); Cllr Val McWilliams; Cllr Jerry Cook; Cllr Steve Reeves, Cllr Laura Spencer; Emily Arnold (Clerk), Keeley Taylor and Roger Lithgow (community wardens) three members of the public.

1. **Chairman opening remarks, apologies, and approval of absences:** Cllr Chatley welcomed everyone present and thanked them all for attending the meeting.
2. **Minutes of the previous meeting:** The minutes of the Ordinary Parish Council Meeting held on 6th October 2025 were approved as a true record, proposed Cllr McWilliams, seconded Cllr Cook they were then signed as a true record.
3. **Declarations of Interest:** None
4. **Co-option:** None
5. **Public Forum:** A member of the public requested the precept wasn't increased higher than RPI
6. **Reports from Kent Police, County and City Council members:** Cllr Soles report is on the council website and FB. Keeley Taylor spoke about the work Community Wardens do and Roger Lithgow explained that Keeley was leaving his team and she would be a great loss, everyone in the room agreed. Keeley has been a great asset to the community.
7. **Matters arising: (if not already on the agenda):** Reflective posts replaced on Marley Lane
8. **Finance:**
 - a. Cllr Chatley recommended the tree budget was increased by £2000 on the precept, to come back to next meeting.
 - b. Bank Balance as of 31st October was Current Account £760.43 and Saving (Instant) Account £20322.95 (which includes a reserve of £11000 and £583.31 Village Society) **Total:** £21083.38
Payments made in October Envisage Groundcare £186 (£31 VAT), Unity Bank charge £6 Clerks salary – **All Noted**
 - c. £35.10 clerks' expenses and £2000 transfer - **Agreed**
9. **Planning:** For discussion: **CA/24/02217** - Single storey detached dwelling following demolition of existing outbuilding - The Orchard, Marley Lane, Kingston, Kent, CT4 6JH – **Awaiting decision, Appeal in process**

For noting:

CA/25/01774 - 33 The Street Kingston Kent CT4 6JE Conversion of garage into habitable accommodation and associated external alterations following demolition of existing side utility room and conservatory. - **Awaiting decision**

CA/25/01406 - Details submitted pursuant to condition 4 (Archaeological watching brief) of planning permission CA/25/00694/FUL - Avoca Black Robin Lane Kingston Kent CT4 6HR – **Approved**

CA/25/01437 - Retrospective application for Listed Building Consent for external and internal alterations including replacement wall insulation, repair and/or replace internal tongue and groove cladding as proves necessary, replacement of square windows on the East wall and replacement first floor casement window in upstairs bedroom of Edwardian extension from timber to timber, external repainting together with painting of windows on both extensions - Pheasant Cottage Westwood Road Kingston Kent CT4 6JN - **Awaiting decision**

All Noted

10. Miscellaneous Parish Council Matters:

- a. Kingston Brooch: Still waiting for it to be assessed

11. Highways, Footpaths and Trees:

- a) Marley Lane Signs: Cllr Chatley has been given a date that the signs would be fixed by 8th Jan 2026
- b) Embankment – Tree Removal and Sectioning Tree Works: **Quote 1** £4100 (£4920 with VAT) **Quote 2** £4860 (No VAT) **Quote 3** £4460 (£5352 with VAT) The councillors agreed to use the company that was Quote 1
- c) Bushes – Black Robin PH – waiting to hear back from Stonegate
- d) Barham to Kingston Footpath: Not going ahead
- e) PROW/CC/C446: Nothing to update
- f) Queens Tree: Tree to be purchased, councillors will agreed exact planting place once tree purchased. Hercules tree guard chosen, Clerk to purchase. Thanks to Alan for looking into tree guards.
- g) Woodland Management Plan: Cllr Spencer, The Clerk to agree a date to meet Roland.

12. Matters for future discussions: The Precept

13. Date of next meeting: 1st December 2025 at 7.30pm in The Barn, Kingston

Meeting finished 8.25pm

Signed:

Chairman

Date: 1st December 2025