



KINGSTON PARISH COUNCIL

Minutes of the Meeting of the Council Held on 8th June 2026

Present: Cllr Paul Chatley (Chair); Cllr Davina Martin (Vice-Chair); Cllr Jerry Cook; Cllr Andrew Johnson; two members of the public.

1. Chairman opening remarks, apologies, and approval of absences: Cllr Chatley welcomed everyone present and thanked them for attending the meeting. Emily Arnold and Cllr Spencer had given their apologies, Cllr Cook agreed to be Clerk for the duration of the meeting.

2. Minutes of the previous meeting: The minutes of the Ordinary Parish Council Meeting held on 18th May 2026 were approved as a true record, proposed Cllr Johnson, seconded Cllr Cook and were then signed as a true record.

3. Declarations of Interest: None.

4. Public Forum: A member of the public queried The Clerks expenses for the Annual Village meeting. Cllr Chatley explained that the amount was the Clerks travel expenses plus drinks and food for the Annual Village meeting.

5. Reports from Kent Police, County and City Council members: Cllr Sole's report is on the council website and Facebook. Cllr Cook had info about a proposed merger of police forces. The Council didn't feel this was a good idea. Other alerts will be circulated at tomorrows coffee morning.

6. Matters arising (if not already on the agenda): Cllr Chatley reported that Cllr Spencer had agreed to run a Tombola at the village fete in September. Cllr Chatley said that the PC should have nominated their representative on the KVHT. Cllr Cook happy to be the PC representative. New Standing orders and Financial regulations had been circulated to councilors for comment, none had been received. All were in agreement to adopt.

Cllr Chatley to ask Clerk to check whether our current code of conduct needs to be replaced by the Model Councilor code of conduct. Asset register to be audited.

Cllr Cook raised a point that should the PC make a donation to Roland for his presentation at the Annual Village meeting. Clerk to investigate.

7. AGAR: Paperwork not ready yet. Possible EOM towards end of month to agree.

8. Finance:

a. Payments and Receipts: Bank Balance as of 31st May 2026 was Current Account £1142.55 and Saving (Instant) Account £23,497.29 – **Total; £24,639.84** (which includes a £11,000 reserve and £583.31 Village Society). Proposed Cllr Cook and seconded by Cllr Johnson.

Payments made in May:

KALC - £314.50

Envisage Ground Care - £205.71

Staff Costs - £435.10

Unity bank charge - £7

b. Transfer £12000 to the Savings account from the Current account.

c. To approve Clerk's expenses. Travel. Drinks and Food for the annual village meeting. Agreed.

9. Community Governance Review (CGR) – Initial Consideration: A report had been circulated to Councilors that KPC apply to CCC CGR process which closes on the 5th July. The PC can withdraw support at any time. All agreed to get KPC registered.

10. Planning:

CA/26/00234 – The Peak, Covet Lane, Kingston CT4 6HU – **Awaiting decision**

11. Miscellaneous Parish Council Matters:

a. Kingston Brooch: Brooch can be removed but lower strut is rotting and needs replacing. Clerk to get costs for this estimated at around £300. Clerk to organize brooch removal so that it can go off to be repainted.

b. Bin replacement. No update

12. Highways, Footpaths and Trees:

a. Embankment:

- i. Funding. Cllr Spencer and Clerk to meet and discuss.
- ii. Stage 2 Ash Die back. Clerk to ask Steve Reeves to mark up next batch of trees so quotes can be obtained.
- b. Bushes – Black Robin PH: Mike Sole found out that KCC own the fence and has asked them to cut back brambles. If no response received by next meeting PC to discuss at September meeting that the PC remove brambles.
- c. Queens Tree: Cllr Cook to contact Clerk with details for plaque.
- d. Trees at Greenacres: There was some confusion with residents that Steve Reeves had not been contacted regarding these trees. Clerk to confirm with Steve.
- e. Lorries turning into Kings Yard – Clerk to contact Mike Sole.

13. Matters for future discussions: None.

14. Date of next meeting: 6th July 2026 (Annual) at 7.30pm in The Barn, Kingston.

Meeting finished 8.01pm

Signed: _____ Chairman

Date: _____

Future meeting dates:

8th June 6th Jul, 7th Sept, 5th Oct, 2nd Nov and 7th Dec 2026 7.30pm in The Barn, Kingston

27th May (village) 7pm in The Barn, Kingston